

Applying To: Fingerprint Technician Supervisor

Salary

- Minimum: \$41,730.00
- Maximum: \$65,234.00

Normal entry salary is \$41,730.

Nature of Work

Incumbents in this position are responsible for the daily operation of the Police Division's Fingerprint Technician Unit. Examples of duties include: supervising the work of Fingerprint Technicians and ensuring all assignments are completed to approved standards and preparing monthly work schedules and activity reports.

For an additional description of this position, please refer to the [classification specification for Fingerprint Technician Supervisor](#)

Minimum Qualifications

A high school diploma or General Educational Development (G.E.D.); plus three years of experience as a Fingerprint Technician. **OR** an equivalent combination of education, training and experience.

Certification: Must have AFIS Certification by the Missouri Highway Patrol, REJIS and MULES criminal history files and arrest records certification.

DESIRABLE QUALIFICATIONS: At least one year of previous supervisory experience is preferred.

A limited number of applicants may be scheduled for the Oral Interview based on an evaluation of their qualifying education, training and experience as listed on the Employment Application. Complete the Employment History and Educational/Training History sections of the Employment Application even if you submit a resume. Resumes will not be accepted as a substitute to a fully completed application. When completing the Employment History section of the application, include reasons for changes in employers and explain any gaps in employment. Incomplete and/or carelessly completed applications will not be considered.

MEDICAL: Candidates will be required to pass a "**Drug Screen**" and submit to a "**DNA buccal swab**" as part of the medical examination.

VETERANS PREFERENCE POINTS: To be eligible for veterans preference points, the applicant must submit a copy of his/her DD 214 Certificate of Release or Discharge from Active Duty with the Employment Application or at the time of the Oral Interview. The Director of Personnel may, in his discretion, accept alternate documentation.

LAST DATE FOR FILING APPLICATION: Applications will be accepted until a sufficient number are received to fill the anticipated vacancies. Please submit application as soon as possible. Applications can be submitted on the Internet. Visit the City web site at <http://stlouis-mo.gov/jobs>


Examination Components and Their Weights

- Experience and Training: Pass/Fail
- Oral Interview: 100%
- Character Investigation: Pass/Fail
- Medical Examination: Pass/Fail

No waiver of the Residency Requirement will be granted.

O.C. 2870

November 16, 2018
2557-14G (No Wav)

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